The 3-A SSI Student Travel Award provides an opportunity for qualified full-time students enrolled in a relevant field of study to attend the 2020 3-A SSI Education Program and Annual Meeting, May 11 – 14, 2020 at the Hilton Minneapolis/St. Paul Mall of America in Bloomington, MN. This program is intended for students who seek to supplement their classroom training with greater practical knowledge about all aspects of hygienic design for equipment and systems used in food processing.

Application Deadline: March 27, 2020

Eligibility Criteria
- Demonstrate interest and commitment to food safety and quality as a student enrolled full-time in a food technology, food science, dairy science or other closely related program (undergraduate or graduate level) at an accredited college or university in the U.S. or Canada at the time of the application deadline.
- Submit a single application package by deadline with all of the following:
  - Candidate Application Form – Complete the attached form.
  - Statement of Interest - Explain your interest in hygienic equipment design/food safety, your career objectives and what you hope to gain from the 3-A SSI events.
  - Transcripts – Completed coursework and grades, may be official or other.
  - Letter of Recommendation – From a faculty member or department head.

Award Disbursement Guidelines
- Travel award is not transferable to any other party.
- Recipient will be responsible for making economy-fare travel reservations.
  - Arrival and departure should be planned according to the following tentative event schedule:
    - **Sunday, May 10:** Arrival and Check In
    - **Monday, May 11:** Workshop
      - 8:00 a.m. – 5:00 p.m. – ‘3-A SSI for Beginners and the Basics of Sanitary Design’
    - **Tuesday, May 12:** Knowledge Sharing
      - 8:00 a.m. – 5:00 p.m. – Understanding the Unseen Threats to Food Safety
      - 5:00 – 6:30 p.m. - Networking Reception
      - 7:00 – 9:00 p.m. - Award Recipients Dinner
    - **Wednesday, May 13:**
      - 8:00 – 10:00 a.m. 3-A SSI Annual Meeting
      - 10:00 a.m. – 5:00 p.m. Work Group Meetings (attendance optional). We suggest afternoon/evening departures
- The travel award will cover airfare, transfers, hotel lodging, and meals, subject to a $50 per diem. Original receipts must be submitted to 3-A SSI after completion of travel. Expense report forms and instructions will be provided.
- Fees for rental cars for travel during 3-A SSI 2020 will NOT be reimbursed.
- Hotel reservation (for single or double occupancy) will be placed and paid directly by 3-A SSI. The reservation will be made in the recipient’s name for:
  - Arrival – Sunday, May 10; Departure - Wednesday, May 13.
- The total award for a student enrolled at a university located in the U.S. or Canada shall not exceed $1,000, including hotel lodging.

Additional Information for Applicants
- Receipt of complete application package will be acknowledged within two business days of receipt.
• Applicants will be notified of the final decision no later than April 3, 2020.
• Applicant is invited (but not required) to bring a poster or technical paper from their field of interest/research for public display in a designated area outside of the meeting rooms.

3-A SSI Point of Contact
Application packages or any questions regarding the 3-A SSI 2020 Student Travel Awards should be directed to:

   Timothy Rugh, CAE, Executive Director
   3-A Sanitary Standards, Inc.
   6888 Elm Street, Suite 2D
   McLean, VA 22101
   Email: trugh@3-a.org
   Phone 703-790-0295    FAX: 703-761-6284

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Candidate Application Form

Please provide the following candidate information (type or print clearly):

Name: ________________________________
Address: ________________________________

__________________________________________________________________________
Phone: ___________________________  E-mail: ________________________________

Due Date: March 27, 2020

Please complete and send with the following:

✓ Statement of Interest (one page) – Explain your interest in hygienic equipment
design/food safety, your career objectives and what you hope to gain from the 3-A
SSI events.
✓ Transcripts – Completed coursework and grades, may be official or other.
✓ Letter of Recommendation – From a faculty member or department head.

__________________________________________________________________________

Signature of Applicant: ___________________________  Date: _____________

Please send all items in a single application package to trugh@3-a.org or mail.

Timothy R. Rugh, CAE
Executive Director
3-A Sanitary Standards, Inc.
6888 Elm Street, Suite 2D
McLean, VA  22101-3829

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